



MINUTES OF THE BOARD MEETING

TUESDAY, JUNE 18, 2013

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, June 18, 2013, at 6:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Vice-Chairperson Charbonneau noted that Chairperson Burtnik asked to be excused from the Public Session of the Board Meeting, and that she would participate electronically for the In Camera Session - Section B.

Moved by Trustee O'Leary
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board excuse Chairperson Burtnik from attending the Public Session of the Board Meeting of June 18, 2013.

CARRIED

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik				✓
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 18, 2013, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burtnik with Item C8.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

5. Timed In Camera Session (Section B)

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session (Section B).

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session (Section B) of the Board Meeting at 6:05 p.m. and reconvened at 6:45 p.m.

The Public Session of the Board Meeting resumed at 7:00 p.m.

6. Approval of Minutes of the Board Meeting of May 28, 2013

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 28, 2013, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Kids Helping Kids 2012-2013

Yolanda Baldasaro, Superintendent of Education, presented background information on "Kids Helping Kids...Celebrating 15 Years of Contributions". Jim Marino, Executive Director of the Niagara Peninsula Children's Centre, thanked the Board for all their support over the years and related a great success story regarding one of the children at the Centre which has been able to move forward and succeed due to donations to the Niagara Peninsula Children's Centre.

Mr. Marino was presented with a cheque in the amount of \$44,410.55 on behalf of the staff and students of the Niagara Catholic District School Board.

Vice-Chairperson Charbonneau commented on the shared compassion of everyone in helping children reach their full potential and thanked Mr. Marino for his dedication to the children.

2. OFSAA Medalists

Principal Whittard of Saint Michael Catholic High School introduced Coach Ryan Dudley and information on the Track & Field season which was capped off with several medal performances at OFSAA.

The Saint Michael award winning athletes were presented with “Excellence in Athletics” pin in recognition of their many successes and achievements.

Vice-Principal Brian Atamanyk of Lakeshore Catholic High School welcomed Adam McLeod who won Gold medals in the 800 meter run and 100 meter sprint.

Adam was presented with an “Excellence in Athletics” pin in recognition of his victories.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program - Michael J. Brennan Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Yolanda Baldasaro, Superintendent of Education, introduced Carmela D’Andrea, Principal of Michael J. Brennan Catholic Elementary School.

Principal D’Andrea, with the assistance of students and staff showcased Michael J. Brennan as part of the School Excellence Program.

Vice-Chairperson Charbonneau thanked Principal D’Andrea, the staff and students for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of June 11, 2013 and Consideration of Recommendations

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of June 11, 2013, as presented.

CARRIED

The following recommendations were presented for the Board’s consideration from the Committee of the Whole Meeting of June 11, 2013.

2.1 Approval of Policies

2.1.1 Community Use of Facilities Policy (#800.2)

Moved by Trustee Fera

Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Community Use of Facilities Policy (#800.2), as presented.

CARRIED

2.1.2 Catholic School Councils Policy (#800.1) and By-Laws

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Catholic School Councils Policy (#800.1) and By-Laws, as presented.

CARRIED

2.1.3 Niagara Catholic Parent Involvement Community Policy (#800.7) and By-Laws

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Community Policy (#800.7) and By-Laws, as presented.

CARRIED

2.1.4 Security Surveillance Policy (#701.3)

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Video Security Surveillance Policy (#701.3), as presented.

CARRIED

2.1.5 Death Benefit Policy (#201.5)

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Death Benefit Policy (#201.5), as presented.

CARRIED

2.1.6 Deferred Salary Plan (X/Y) Policy (#201.10)

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Deferred Salary Plan (X/Y) Policy (#201.10), as presented.

CARRIED

2.1.7 Leadership Pathway Policy (new)

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Leadership Pathway Policy, as presented.

CARRIED

2.2 Larkin Estate Admission Awards 2013-2014

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the payment of \$5,375.00 for the Larkin Estate Admission Awards 2013-2014 per eligible student, as presented.

CARRIED

**2.3 Addition and Alterations to Saint Michael Catholic High School
– Award of Construction Contract**

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the award of a construction contract to Brouwer Construction (1981) Ltd. for the addition and alterations to Saint Michael Catholic High School.

CARRIED

2.4 Report on the 2013-2014 Annual Budget

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Report on the 2013-2014 Annual Budget, as presented.

CARRIED

**3. Approved Minutes of the Special Education Advisory Committee Meeting
of May 1, 2013**

Moved by Trustee Nieuwesteeg
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 1, 2013, as presented for information.

CARRIED

4. Annual Budget 2013-2014

Director Crocco as Secretary/Treasurer of the Niagara Catholic District School Board presented the Niagara Catholic 2013-2014 Annual Budget. He stated that Senior Staff is submitting a balanced budget, in compliance with the Ministry of Education regulations. The Budget is presented at this time, without accessing funds from the Board's reserves to achieve a balanced budget. The Budget continues to allocate the necessary funding to implement and deliver the excellence and distinctive Catholic programs and services to our students and staff as approved by the Board Vision 2020 Strategic Plan; and the Board approved System Priority Indicators for 2013-2014; Board Policies and Administrative Guidelines and Ministry of Education Directives.

Director Crocco and Superintendent of Business and Financial Services, Giancarlo Vetrone, will continue to keep the Board updated through budget reports and revised estimates.

Vice-Chairperson Charbonneau along with Trustees thanked and congratulated the Director of Education and Senior Administrative Council for their leadership, focus and commitment to preparing a balanced budget, while keeping the Board's priorities first and foremost.

Superintendent Vetrone acknowledged and thanked Senior Staff; Bill Tumath, Manager of Accounting Services; and Gina Crognale, Manager of Payroll Services, for their assistance in gathering information and preparing the budget for presentation to the Board.

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Annual Budget 2013-2014, as presented.

CARRIED

5. Ontario Early Years Centre Audited Financial Statements – March 31, 2013

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the report on the Ontario Early Years Centre – Audited Financial Statements as at March 31, 2013.

Moved by Trustee Burkholder
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Audited Financial Statements and Ministry schedules for the Ontario Early Years Centre as at March 31, 2013 as presented.

CARRIED

6. Executive Council Power

Director Crocco presented the annual report on Executive Council Power stating that it is being presented should an emergency situation occur during the months of July and August and a quorum for a Special Board Meeting cannot be reached after all reasonable attempts have been exhausted.

Moved by Trustee Nieuwesteeg
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2013.

CARRIED

7. The Provisions of Special Education Programs and Services – Special Education Plan

Superintendent Baldasaro presented the Annual Special Education Plan “Provisions of Special Education Programs and Services – Building Bridges to Services 2013 and Beyond”.

8. Financial Reports

8.1 Monthly Banking Transactions

Moved by Trustee Burkholder
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of May 2013, as presented for information.

CARRIED

8.2 Statement of Revenue & Expenditures

Moved by Trustee O'Leary
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at May 31, 2013, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil Report

2. Report on Trustee Conferences Attended

Trustee Burkholder presented information on the CCSTA 2013 AGM in Winnipeg, highlighting the messages of the keynote speakers.

3. General Discussion to Plan for Future Action

- Director Crocco informed the Board that students are continuing to enrol in Niagara Catholic's French Language Immersion Program. Superintendent Lefebvre will provide an update on enrolment at the September Committee of the Whole Meeting. Further updates regarding the Boards plans for February 2014 registration and locations will be provided in the fall.
- Superintendent Ciccarelli, Controller of Facilities Whitwell, and Manager of Facilities Services Levinski continue to finalize the background information for the St. Catharines Attendance Area Review Committee for the St. James and Michael J. Brennan Catholic Elementary Schools area. The Committee will commence meetings in early September and provide dates for the first meeting to the Committee members.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – June 11, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – June 11, 2013 issue for Trustees' information.

4.2 Calendar of Events – July & August

Director Crocco presented the Calendar of Events – July & August 2013 for Trustees' information

4.3 Niagara Catholic Retirement Celebration and Recognition Night – June 22, 2013

Director Crocco reminded Trustees that the Niagara Catholic Retirement Celebration and Recognition Night is being held June 22, 2013 at Club Italia. Trustees attending were asked to arrive at 5:00 for photographs.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:15 p.m. and reconvened at 8:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 18, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 28, 2013, as presented.

CARRIED (Item F1)

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 11, 2013, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

CARRIED (Item F4.1)

Moved by Trustee Burkholder
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

CARRIED (Item F4.2)

Moved by Trustee Burkholder
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 27, 2013, as presented.

CARRIED (Item F5)

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 11, 2013, as presented.

CARRIED (Item F6)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli
Seconded by Trustee O'Leary

THAT the June 18, 2013 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 8:40 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **June 18th, 2013.**

Approved on the **24th** day of **September 2013.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer